



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 29 JUNE 2016
Venue: MORECAMBE TOWN HALL
Time: 6.00 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the 2016/17 municipal year. (The Vice-Chairman must not be a member of Cabinet or Overview and Scrutiny.)

3. **Minutes**

Minutes of meeting held on 20th January 2016 (previously circulated).

4. **Items of Urgent Business authorised by the Chairman**

5. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register at this point in the meeting.

In accordance with Part B, Section 2 of the Code of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

Matters for Decision

6. **Certification of Claims and Returns - Annual Report 2014-15 (Pages 1 - 3)**

Report of KPMG LLP

7. **External Audit Plan 2015/16** (Pages 4 - 18)
Report of KPMG LLP
8. **Annual Audit Fee Letter 2016/17** (Pages 19 - 26)
Report of KPMG LLP
9. **Counter Fraud - Annual Report 2015/16** (Pages 27 - 30)
Report of the Corporate Fraud Manager
10. **Fighting Fraud and Corruption Locally - Strategy for 2016-2019** (Pages 31 - 35)
Report of the Internal Audit and Assurance Manager
11. **Annual Review of Internal Audit's Compliance with Professional Standards** (Pages 36 - 43)
Report of the Internal Audit and Assurance Manager
12. **Internal Audit Annual Report and Assurance Statement 2015/16** (Pages 44 - 51)
Report of the Internal Audit and Assurance Manager
13. **Annual Governance Review 2015/16 - Update** (Pages 52 - 54)
Report of the Internal Audit and Assurance Manager
14. **Internal Audit Monitoring Report** (Pages 55 - 57)
Report of the Internal Audit and Assurance Manager
15. **Internal Audit Strategy and Risk Based Plan** (Pages 58 - 65)
Report of the Internal Audit and Assurance Manager

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Matt Mann (Chairman), Abbott Bryning, Colin Hartley, Elizabeth Scott, Malcolm Thomas, David Whitaker and Nicholas Wilkinson

(ii) Substitute Membership

Councillors Stuart Bateson, Tim Hamilton-Cox, Brendan Hughes, Roger Sherlock and Peter Williamson

(iii) Queries regarding this Agenda

Please contact Sarah Moorghen, Democratic Services – telephone 01524 582132, or email smoorghen@lancaster.gov.uk

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 01524 582170, or email democraticsupport@lancaster.gov.uk.

MARK CULLINAN,
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